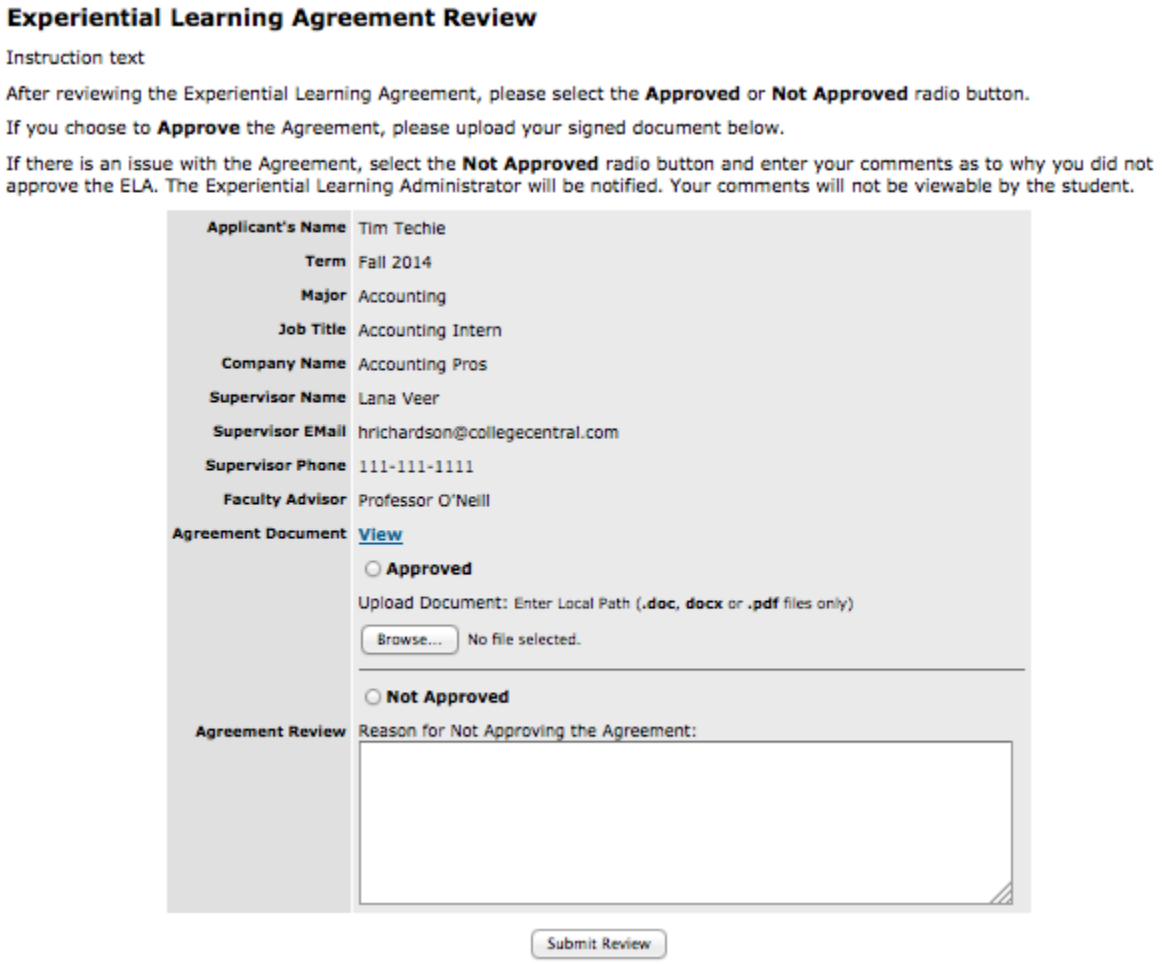
Work Based Learning
College Central Network Employer Instructions

Central Carolina Community College is now using College Central Network for all Work Based Learning Documents.

When a student completes documents that require site supervisor/employer approval or signatures, the document is attached to an email and contains a link and instructions to access CCCC's Experiential Learning web page for approval and/or electronic signature.

Site Supervisors/Employers can select the link in the email to review the document, complete it as needed and mark for Approval.



Experiential Learning Agreement Review

Instruction text

After reviewing the Experiential Learning Agreement, please select the **Approved** or **Not Approved** radio button.

If you choose to **Approve** the Agreement, please upload your signed document below.

If there is an issue with the Agreement, select the **Not Approved** radio button and enter your comments as to why you did not approve the ELA. The Experiential Learning Administrator will be notified. Your comments will not be viewable by the student.

Applicant's Name	Tim Techie
Term	Fall 2014
Major	Accounting
Job Title	Accounting Intern
Company Name	Accounting Pros
Supervisor Name	Lana Veer
Supervisor EMail	hrichardson@collegecentral.com
Supervisor Phone	111-111-1111
Faculty Advisor	Professor O'Neill
Agreement Document	View
	○ **Approved**
	Upload Document: Enter Local Path (**.doc**, **docx** or **.pdf** files only)
	Browse... No file selected.
	○ **Not Approved**
Agreement Review	Reason for Not Approving the Agreement:

Submit Review

If the site supervisor/employer marks the document as Not Approved, they are able to include Comments and the student can make the appropriate edits and resubmit for approval.

Please contact Christina Piard at 919-718-7076 or wbl@cccc.edu if there are any questions or concerns.